

# Supplemental Items for Extraordinary Council

**Tuesday 19 December 2023 at 7.00pm**  
in the Council Chamber Council Offices  
Market Street Newbury

## Part I

Page No.

4. **Creation of Service Director for Children's Social Care and Service Director for Education and Special Educational Needs and Disabilities (C4481)** 5 - 6

Purpose: It is crucial that the Council has sufficient capacity at senior level to continue the operations of the organisation and can fulfil statutory responsibilities and respond to challenges that face the Council. The changes to our services, expectations of our customers & partners, and the workings of the Council have all changed significantly in recent years. The increasing level of demand and complexity of need, pace of change, accessibility and availability of current and potential services, and latest inspection frameworks place new and increasing demands from children and families on the Council.

The senior management structure of the Council has been subject to a variety of reviews over recent years. This report's purpose is to set out the proposed senior management structure across the Council, and focussing on children's services, with greater resilience in Children's Services (People Directorate) to respond to the challenges facing Social Care, SEND (Special Educational Needs & Disabilities) and Education. As part of the SMR 2019 report, a decision on the Heads of Service posts in Education and Children's Services was to be made in the future, as the original report had a single joint Service Director for Children and Young People.

The proposed structure will bring Children's services in line with the wider council senior directorate structures, and appendix B(i) has the latest Council senior management structure appended.



**Supplemental Items**  
**Council to be held on Tuesday, 19 December 2023** *(continued)*

**5. Update on the Appointment of and Allocation of Seats on Committees for the 2023/24 Municipal Year (C4477)**

7 - 8

Purpose: At the Annual Meeting of Council which took place on the 25 May 2023, Council considered and approved a report detailing the allocation and appointment of seats on Committees.

The Council has a duty under section 15 of the Local Government Housing Act 1989, to review the allocation of seats as soon as practicable following any change to the groups. Following the formation of a new political group, known as the Minority Group, this report proposes a number of changes to the allocation of seats and appointments to Committees.

Sarah Clarke

Service Director (Strategy & Governance)

For further information about these items, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard (Democratic Services Manager) on 01635 519462

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Further information and Minutes are also available on the Council's website at

[www.westberks.gov.uk](http://www.westberks.gov.uk)

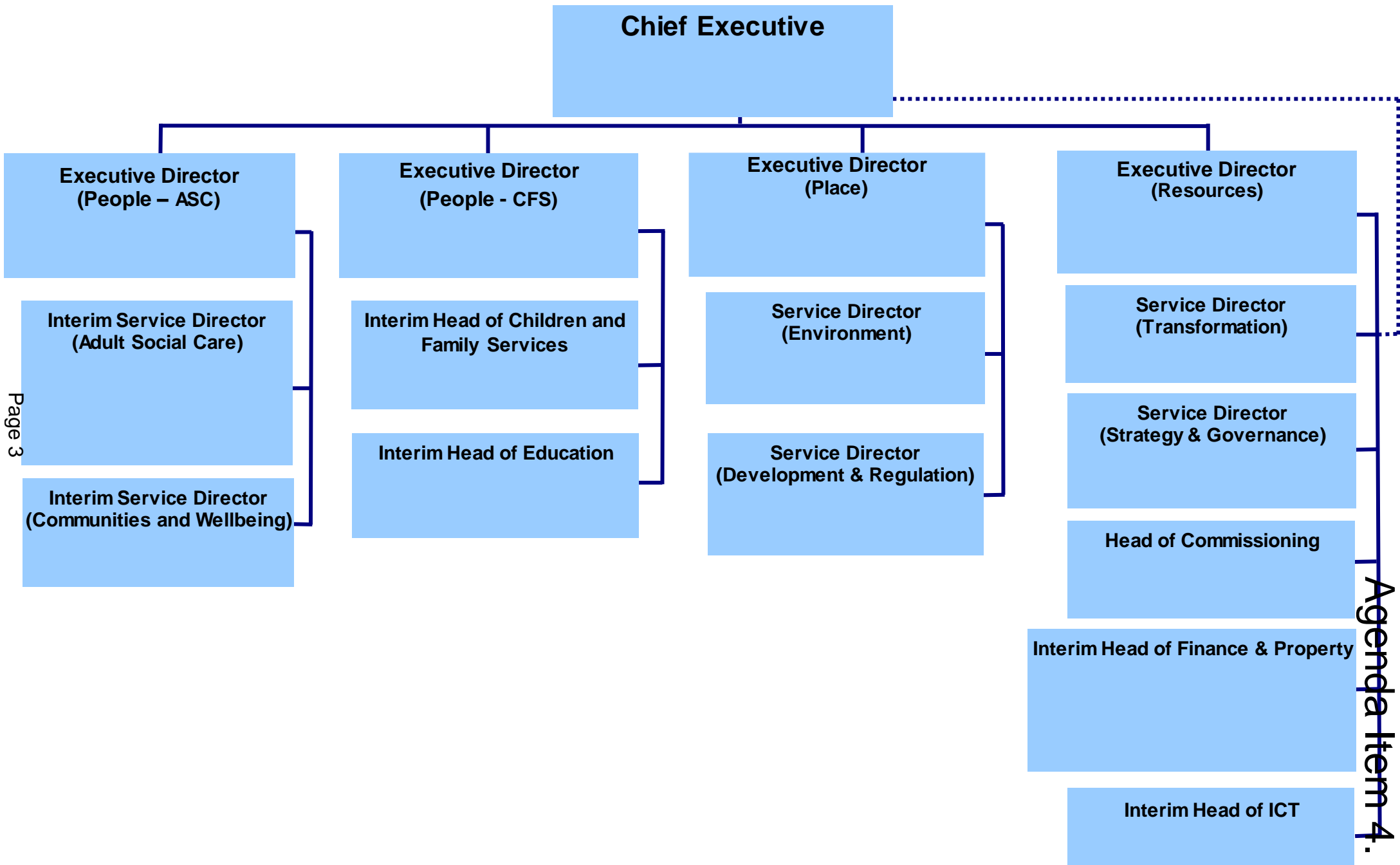
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If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519462.



**West Berkshire**  
C O U N C I L

# West Berkshire Council Senior Management Structure (November 2023)



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# Agenda Item 5.

## Appendix A – Appointments and Changes to Committees (Minority Group)

| Name of Body                           | Committee Member   | Substitute        |
|--|--|-------------------|
| <b>Scrutiny Commission</b>             | Carolyne Culver *  | David Marsh *     |
| <b>Licensing Committee</b>             | David Marsh<br>Clive Taylor *<br><br><i>(Nick Carter has been removed from the Committee's membership)</i> | n/a               |
| <b>District Planning Committee</b>     | Adrian Abbs  | Carolyne Culver   |
| <b>Eastern Area Planning Committee</b> | Clive Taylor *   | n/a               |
| <b>Western Area Planning Committee</b> | Adrian Abbs  | Carolyne Culver   |
| <b>Governance Committee</b>            | David Marsh *  | Carolyne Culver * |

\* Denotes no change to existing membership.

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